

Practice letterhead

PRIVATE

Patient Name

Patient Address

Date as postmark

Dear *Patient Name*

In keeping with good practice guidelines *Surgery name* is currently undertaking a review of all patients being prescribed regular medication.

Your doctor has reviewed your current treatment and has updated your repeat prescription

From:

To:

The reason for this change is that the ***insert drug name*** is an unlicensed medicine and has to be specially ordered, which can result in delays obtaining your prescription, whereas the ***insert drug name*** is readily available.

Your updated medication should be taken ***insert dose directions***

You should not experience any adverse reaction to this change. Please finish taking any ***insert drug name*** which you have at home before ordering your updated prescription.

If you have any questions concerning this change, please do not hesitate to contact the dispensary or speak to your pharmacist.

Yours sincerely