



## **Position statement on the prescribing of appliances in West Suffolk**

The following conditions apply with the request and prescribing of any appliance

**Initial/new and urgent requests** - Due to the urgency of patients requiring their initial stock, following an assessment by their specialist clinician it would be acceptable for the assessing clinician to request **first orders** directly through the patients' chosen Pharmacy/Dispensing Appliance Contractor. If there were any uncertainty, it would be advisable to contact the requesting clinician directly to confirm the request.

The request should be followed up in writing to the practice by the requesting clinician within an appropriate time frame for example. 72 hours. This will ensure patients receive their initial stock in a timely manner and prevent unnecessary delay.

**Repeat requests** - All repeat requests for prescriptions should be initiated by the patient, the patients' carer or their specialist clinician, direct to the GP practice.

- The patient's preferred method of supply of the appliance(s) should be discussed and patient consent obtained at the point of initiation.

**Exceptional circumstances:** There may be patients that are housebound or unable to request their repeat prescriptions in the practices' usual method. In these circumstances, it may be necessary for the patient or patients' carer to continue requesting their repeat prescriptions through the pharmacy, dispensing appliance contractor OR where accepted, via telephone to the practice – All requests in this way **must always** be made following a consultation with the patient to confirm appropriate appliance use and to obtain patient consent.

- **New products** must only be initiated following an appliance review by a specialist clinician.
- The patient must be advised on the importance of requesting only those items they actually need at the time of request.
- No appliance should be supplied to the patient in advance of receiving a signed prescription, unless prior authorisation for **emergency stock** has been obtained from the prescriber.
  - If an emergency supply is required, the prescriber must be contacted for confirmation before any product is dispensed.
- Retrospective prescriptions should not be issued by the prescriber. Prescribers are entitled to refuse to provide a prescription to cover items already supplied ("post supply"). WSCCG will support the prescriber's decision NOT to supply a retrospective prescription OR alter a prescription to a non-formulary item.
- WSCCG will support the prescriber's decision to alter a prescription to a formulary item.
- For all appliances, the exact number of pieces ordered by the prescriber must be dispensed.
- A reasonable quantity of wipes and disposal bags should be supplied free of charge. These are not prescription items hence should not be added to the prescription. The Drug Tariff shows a marker next to those categories of product with which items such as wipes and disposal bags must be supplied.



integrated working

- Appliances and quantities on prescription should be:
  - In line with WSCCG [Formularies](#) for 'Catheter, Stoma and Skin Care' and 'Wound Care'.
  - For a maximum of TWO WEEKS (wound management appliances) or ONE MONTH (continence, stoma or tracheostomy products). If in doubt confirm suitable quantity with the patient's specialist.
  - Non-formulary requests should only be accepted from NHS specialists in exceptional circumstances, with a completed [WSCCG exception reporting form](#).
- Only certain items are required long term and may be put on repeat prescription:
  - Stoma pouches, catheters, bags, valves and sheathes
  - Items requested for long term use by specialist (e.g. accessories)

All other items are for acute use only and should not be put on repeat prescription e.g. barrier films (unless recommended by a specialist nurse).

- WSCCG will not support the use of repeat standing orders to facilitate on-going requests of any appliance.

### **Useful Contact Details**

Ipswich Hospital Stoma Nurses: Sharon Stopher and Sally Power 01473 703301

Suffolk Bladder and Bowel Service: 0300 123 2425

Suffolk GP Federation Community Stoma Nurses: Debbie Cooper and Sarah Skingley 01473 242168

West Suffolk Community Stoma Nurse: Bernadette Ambrose 07739 321369

West Suffolk Hospital Stoma Nurses: Katie Lloyd and Ann Hubble 01284 712697

WSCCG and IESCCG Medicines Management Appliance Nurses:

Denise Hutchinson: [denise.hutchinson4@nhs.net](mailto:denise.hutchinson4@nhs.net)

Tralee Lashley: [tralee.lashley@nhs.net](mailto:tralee.lashley@nhs.net)

**Patient queries or complaints:** Any patient queries or complaints should be directed to:

Patient Advice and Liaison Service 0800 389 6819 or [PALS@Suffolk.nhs.uk](mailto:PALS@Suffolk.nhs.uk)