



integrated working

Meeting of the West Suffolk CCG Governing Body
to be held from 0915–1200 hrs on Wednesday 28 November 2018 in the
Conference Room, West Suffolk House, Bury St Edmunds, Suffolk, IP33 3SP

AGENDA

***The Governing Body will be available to meet with members of the public from
0900 – 0915***

GENERAL BUSINESS

1. **Apologies for Absence** *Dr Christopher Browning*
2. **Declarations of Interest** *All*
To declare any interests specific to agenda items
Declarations made by members of the Governing Body are listed in the CCG's Register of Interests. The Register is available via contact with the CCG's Corporate Governance Officer or at the CCG website.
3. **Minutes of the previous West Suffolk CCG Governing Body meeting.** *Dr Christopher Browning*
To approve as a correct record Minutes of the West Suffolk CCG Governing Body meeting held on 26 September 2018
4. **Matters Arising and Action Log** *Dr Christopher Browning*
5. **General Update** *Ed Garratt*
To receive a verbal report from the Chief Officer

PATIENT AND PUBLIC ENGAGEMENT

6. **Community Engagement Group Minutes** *David Taylor*
To receive and endorse minutes of the Community Engagement Group meeting held on 25 October 2018 *Report No:
WSSCCG 18-60*

STRATEGY AND SERVICE DEVELOPMENT

7. **Patient Story**
8. **Suffolk Draft Mental Health and Emotional Wellbeing Strategy: 2019-2019.** *Richard Watson*
To receive and approve a report from the Chief Transformation Officer *Report No:
WSSCCG 18-61*
9. **Commissioning Intentions 2019/2020** *Richard Watson*
To receive and note a report from the Chief Transformation Officer *Report No:
WSSCCG 18-62*

10. **Annual Health Checks for Patients with Learning Disabilities including Special Educational Needs and Disability (SEND)**
To receive and note a report from the Chief Operating Officer Kate Vaughton
Report No:
WSCCG 18-63

11. **Suffolk Safeguarding Adults Board – Annual Report**
Suffolk Safeguarding Childrens Board – Annual Report
To receive and note a report from the Chief Nursing Officer Lisa Nobes
Report No:
WSCCG 18-64

FINANCE, PERFORMANCE AND SCRUTINY

12. **2018 Emergency Planning Resilience and Response (EPRR) Core Standards Audit**
To receive and approve a report from the Chief Nursing Officer Lisa Nobes
Report No:
WSCCG 18-65

13. **Integrated Performance Report - Are the CCGs finances, performance and quality on track?**
To receive and note a report from Chief Officers. Chief Officers
Report No:
WSCCG 18-66

• *Integrated Performance Report Supporting Information* WSCCG 18-66a

14. **Governing Body Assurance Framework**
To receive and approve a report from the Chief Corporate Services Officer Amanda Lyes
Report No:
WSCCG 18-67

15. **Procurement Update – Summary of Activity 2018/19**
To receive and note a report from the Acting Chief Contracts Officer Jane Webster
Report No:
WSCCG 18-68

16. **Health, Safety and Risk Committee**
To receive and note a report from the Chief Corporate Services Officer Amanda Lyes
Report No:
WSCCG 18-69

17. **Declarations of Interest**
To receive and note a report from the Chief Corporate Services Officer Amanda Lyes
Report No:
WSCCG 18-70

GOVERNANCE AND CORPORATE BUSINESS

18. **Minutes of Meetings:**
To receive a report from the Lay Member for Governance seeking the endorsement of minutes and decisions of West Suffolk CCG Sub Committees, those being; Committee Chairs
Report No:
WSCCG 18-71

a) **Remuneration and HR Committee**
The unconfirmed minutes of a meeting held on 23 October 2018.

b) **Finance and Performance Committee**
The confirmed minutes of meetings held on 19 September and 17 October 2018.

c) **Clinical Scrutiny Committee**
The unconfirmed minutes of a meeting held on 24 October 2018

d) **CCG Joint Collaborative Group**
The unconfirmed minutes of a meeting held on 18 October 2018

- e) **West Suffolk CCG Primary Care Commissioning Committee**
The unconfirmed minutes of a meeting held on 25 September 2018.
- f) **Commissioning Governance Committee**
The unconfirmed minutes of a meeting held on 26 September 2018.

19. **Date and Time of future Governing Body meetings**
0915 - 1200 Wednesday 23 January 2019, Edmund Room, St Edmundsbury Cathedral, Bury St Edmunds, Suffolk

Questions from the public – Maximum 15 minutes

Please note questions should relate to the items under discussion and must be a question rather than statement. Where individuals deviate from this requirement they will be asked to stop and will not be invited to take any further part in the meeting.

Exclusion of the Press and Public

The Governing Body is recommended to exclude representatives of the press, and other members of the public, from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest; Section 1(2), Public Bodies (Admission to Meetings) Act 1960.